

APPENDIX 3 – AUDIT COMMITTEE INDEPENDENT MEMBERS

1. AMENDMENT to Part 3 - Remits and Terms of Reference of Council Bodies – Part F Audit Committee

At least one member should be an independent co-opted member (in a non-voting capacity) where an appointment has been made by the Audit Committee. However, the Audit Committee may still operate and conduct meetings in the absence of an independent co-opted member

2. ADDITION to the Members Allowances Scheme

Amend the Special Responsibility Allowance section entitled '3 Policy and Review Panels & Audit Committee' to add in an *Audit Committee independent co-opted Member* at an amount of £242.00 per Audit Committee meeting

3. ADDITION to Scheme of Delegation – Audit Committee

Add a new section 16 'Audit Committee'

Body	Functions	Consultations	Officer Delegations	Limits on delegation
16 Audit Committee	16.1 Approve annual Financial Statements		CFO Preparation of annual financial statements for submission to Audit Committee and external auditors.	
	16.2 Approval Annual Governance Statement		Chief Officers	

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			Preparation of Annual Governance Statement for submission to Audit Committee and external auditors.	
	16.3 Appointment of independent co-opted members of Audit Committee	Chair of Audit Committee	CFO Determine and undertake arrangements for the purposes of enabling the selection of independent co-opted Members by Audit Committee	

4. AMENDMENT of Standing Order 29.1

Audit Committee

9 Members (Politically Proportional) plus up to 2 non-voting independent co-opted members